



Ansdell & Fairhaven Parish Council

Dear Councillor,

You are summoned to attend a Meeting of Ansdell & Fairhaven Parish Council to be held on **Monday 1st June 2026 at 7pm at Ansdell Library**, 59 Commonsides, Ansdell, Lytham St Anne's, Lancashire, FY8 4DJ.

The agenda is set out below.

Your sincerely,

Daniel Guise
Clerk & RFO

clerk@ansdellandfairhaven-pc.gov.uk

07804 443633

Agenda

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of the Last Meeting**

To be approved as a correct record and signed by the Chair.

- 4. Public Participation**

Melissa Thorpe, Head of Economic Development and Regeneration at Fylde Borough Council, will provide an overview of her team's work.

According to the Council's Standing Orders, a member of the public shall not speak for more than three minutes, and the time designated for public participation shall not exceed fifteen minutes, unless directed by the chair of the meeting.

5. Grant Applications

To consider a grant application for £700 from Fairhaven Methodist Church. Details have previously been circulated to councillors.

If approved, this would be expenditure under s137. To authorise the grant, the Council would have to resolve:

“that the Council in accordance with its powers under s137 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.”

Regarding the provision of High-Viz vests to the community group Love My Beach, the Clerk has been unable to find a specific statutory power which would allow for this spending. This grant should therefore also fall under s137, and the Council is asked to make the same resolution concerning that grant, so that it can be recorded properly in the accounts.

The Council is asked to note that its annual limit for s137 spending is £82,893.60p. (£11.60 x 7146 electors.)

6. Planning Consultations

The Council is asked if it wishes to comment on, object to, or support any of the planning application consultations received from Fylde Borough Council.

7. SPIDs Consultation

To comply with regulations, it is necessary for the Parish Council to consult residents in the vicinity of the proposed SPID sites, before work can commence. It is expected that this involves a letter drop to houses “in the vicinity”, but the “vicinity” is not defined in the regulations. The Council is asked to note that the consultations will be required by the Highways Authority, and to provide any input it wishes to the design.

8. Resilience Hubs

The Council has received correspondence from Victoria Clegg, Crisis and Resilience Officer at Fylde Borough Council. The Borough is developing Community Resilience

Hubs across Fylde and has asked the Parish Council “to contribute insight into local needs, existing groups, venues, or resources that could form part of a hub”.

Victoria explains the hubs as follows: “The Resilience Hubs will be physical spaces across Fylde. The vision is to host a range of services under one roof, a 'one stop shop' for support, ranging from Citizens Advice to Housing, it will be focused on what is needed in the local community.”

The Council is asked if it wishes to provide any feedback or provide any other assistance.

9. Shop Local Scheme

Cllr Deborah Wilkinson requested this agenda item.

10. Noticeboards

Cllr Deborah Wilkinson will provide an update, and the Council is asked to consider the three locations envisaged in the quote from Links Signs and Graphics. Please note that the quote is for information only, at this point in time. Under the Financial Regulations, other estimates must be obtained for comparison, before a supplier can be chosen.

11. Licensing and Gambling Policy Consultations

The Parish Council has been consulted by Fylde Borough Council on its proposed changes to Licensing and Gambling Policies. The documents have been circulated to councillors previously. The Council is asked if it has any comments to supply to the consultation exercises.

12. Appointment of Internal Auditor

One quotation is attached. The Clerk is seeking more options, for a reasonable comparison.

13. Training on the Role of Internal Audit

An online training course is available from LALC on this subject, Wednesday, 3 June 2026, 10am. Details have been circulated to councillors. The Clerk would like to attend, as it would be a timely refresher for him. It is open to councillors, too. It would cost the Council £35 per delegate, ex VAT. The Council is asked if it would like to send any delegates.

14. Risk Assessment and Management Policy

Report to follow.

15. Asset Management Policy

A suggested policy is attached for consideration.

16. Governance Committee

Report to follow.

17. Meeting with Lytham Town Trust

At its last meeting, the Council asked Cllr Dixon to set up the above meeting, and instructed the Clerk to attend. However, the Council did not stipulate which Parish Councillors would be delegated to attend, and it is now asked to do this.

18. Removal of Christmas Lights

The Clerk is seeking quotes to get this work completed.

19. Planning Parish Forum and District Parish Liaison Meetings

To ask if any councillor wishes to attend.

The Planning Forum meeting happens quarterly at FBC and the next is scheduled for Monday 15th June, held at the Town Hall, St Annes starting at 6.30pm. The invitation states: *“Clerks are encouraged to attend the meeting along with a Councillor. Whilst we don't want to limit attendance, more than two representatives per council does present problems with accommodating everyone comfortably.”*

The District Parish Liaison meeting will be on 10th June, also at the Town Hall at 6:30pm. According to FBC, there will be room for a couple of councillors.

20. Local Government Pension Scheme

It is a condition of the Clerk's employment that he be enrolled in this scheme. This means that the Council must apply to join the Lancashire County Pension Fund as an employer. Having enquired with the Fund, the advice is that the Council must resolve the following, to get the Clerk admitted:

"that Ansdell and Fairhaven Parish Council, being a body listed in Part 2 of Schedule 2 of the Local Government Pension Scheme Regulations 2013, hereby designates, pursuant to Regulation 2(1B)(a) of those Regulations, Daniel Guise as eligible for membership of the Local Government Pension Scheme with effect from 8th April 2026."

It would also be possible to substitute the words "their Clerk and RFO" for "Daniel Guise", so that any future Clerks are automatically eligible without the need for a further resolution.

The Fund has advised the Council of the potential costs of becoming a Scheme Employer (besides the regular employer contributions). These have been circulated to Councillors, and the Council is asked to note their receipt.

21. Payments Made in April & May 2026

The Council is asked to note the following payments which have been authorised since the start of the financial year:

01/04/26	Mr MA Roe	£20.00	Key cutting
01/04/26	T&C Laycock	£270.00	Christmas Tree
13/04/26	Clothes2Order Ltd	£564.23	High Viz Vests – Love My Beach
23/04/26	Blue Skies	£425.00	Dragon Boat entrance fee
05/05/26	D Wilkinson	£106.47	Wellness Day tombola expenses
26/05/26	St Paul's Fairhaven	£54.00	Room hire – 27 th April
26/05/26	LCC	£37.50	Room hire – 11 th May
26/05/26	LCC	£15.40	Unpaid VAT from 2025 invoice

The Council is asked to note the following payments which were made or submitted in the same period, to comply with contractual terms under Financial Regulations 6.8(iii) and 11.4:

01/04/26	Easy Websites	£60.72	Website & email
24/04/26	Talbot	£360.00	Storage unit rent
30/04/26	Unity Bank	£7.60	Service charge
01/05/26	Easy Websites	£60.72	Website & email
29/05/26	D Guise	£2234.22	April & May wages & allowance

The following was paid in accordance with Council's authorisation at the last meeting, minute 13:

22/05/26	LALC	£1049.16	Membership subs 2026-27
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At the close of the last financial year, 31/03/26, the Council's overall bank balance was £83,081.37p. As of 26/05/26, it was £139,755.57p. The increase is almost entirely due to the first Precept payment arriving on 07/04/26.

22. Payments for Authorisation

The Council is asked to authorise the following payments:

D Guise	£22.74	Expenses – laptop bag
D Guise	£9.98	Expenses – Phone protective cover
D Guise	£10.00	Expenses – Phone credit

23. Meeting Dates March 2027

Cllr Morris has astutely pointed out that 29th March 2027 will be Easter Monday. Council is asked to move the meeting scheduled for this date. Monday 22nd March 2027 is suggested.

END